



**Policy Name – Gifts and Gratuities**

**Policy Number 2015/1**

For the purpose of this policy a gift or gratuity is an award given to an individual for services performed in a volunteer capacity or for services for which fees are not traditionally required. To be eligible, the recipient must have performed services approved by the committee for which no payment has been received. Typically, the award will take the form of a restaurant voucher, flowers or club merchandise up to the value of \$150.

Approval to award a gift or gratuity can be made by The President plus one other committee member or the Treasurer plus one other committee member.